

**EVANSVILLE COMMUNITY SCHOOL DISTRICT**

**Board of Education Regular Meeting Agenda**

**Wednesday, March 8, 2017**

**6:00 p.m.**

**District Board and Training Center**

**340 Fair Street (Door 36)**

*Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: [Evansville.k12.wi.us](http://Evansville.k12.wi.us), and by forwarding the agenda to the [Evansville Review](#), Union Bank & Trust and Eager Free Public Library.*

- I. Roll Call: Mason Braunschweig      Melissa Hammann      Sandra Spanton Nelson  
                 Eric Busse                              Jane Oberdorf              HS Board Rep Emmeline Roth  
                 John Rasmussen                              Keith Hennig              HS Board Rep Ava Parker
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
- March – Art/Music Education Month
  - Back To School Days - August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm
- IV. Public Presentations.
- V. Information & Discussion:
- A. High School Student Board Representatives Report.
  - B. 2017-2018 Preliminary Budget.
  - C. Retirement Agreement and Waiver.
  - D. 2018 Potential Referendum Update.
  - E. 2014 Facilities Referendum Update.
  - F. First Reading of Policies:
    - 1. #341.31-Human Growth and Development.
    - 2. #350-Extended Instructional Programs.
    - 3. #440-Student Rights and Responsibilities.
    - 4. #453-School Health Services.
    - 5. #453.1-Emergency Nursing Services.
    - 6. #453.2-Student Immunizations.
    - 7. #453.3-Communicable Diseases.
- VI. Public Presentations.
- VII. Business (Action Items):
- A. Approval of Staff Changes: Resignation of Teacher and Hiring of JV2 Baseball Coach.
  - B. Approval of Retirement Agreement and Waiver.
  - C. Approval of Amount Designated for Staff Health Insurance.
  - D. Approval of Additional Money to Fund Re-Roofing of TRIS Section E With Taper Insulation.

- VIII. Consent (Action Items):
  - A. Approval of Policies:
    - 1. #363-Access to Educational Technology.
    - 2. #363.2/554-Acceptable Use and Internet Safety Policy for Students, Staff and Guests.
    - 3. #363.3-Assistive Technology (Technology Concerns for Students With Special Needs).
    - 4. #375-Activities When School is Cancelled or Not In Session.
    - 5. #723.3-Emergency Closings.
  - B. Approval of February 22, 2017, Regular and February 27, 2017, Special Meeting Minutes.
  - C. Approval of February Bills.
  
- IX. Future Agenda – March 22, 2017, Regular Meeting Agenda.
  
- X. Interview Construction Managers –
  - A. C.G. Schmidt.
  - B. Miron Construction.
  
- XI. Adjourn.

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 3/3/17

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda/Briefs

Wednesday, March 8, 2017

6:00 p.m.

District Board and Training Center

340 Fair Street (Door 36)

- |                      |                    |                 |                            |
|----------------------|--------------------|-----------------|----------------------------|
| I. <b>Roll Call:</b> | Mason Braunschweig | Melissa Hammann | Sandra Spanton Nelson      |
|                      | Eric Busse         | Jane Oberdorf   | HS Board Rep Emmeline Roth |
|                      | John Rasmussen     | Keith Hennig    | HS Board Rep Ava Parker    |

II. **Approve Agenda.**

**Suggested Motion:** I move we approve the agenda as presented.

III. **Public Announcements/Recognition/Upcoming Events:**

- March – Art/Music Education Month
- Back To School Days - August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm

IV. **Public Presentations.**

V. **Information & Discussion:**

- A. High School Student Board Representatives Report – *HS Reps. Ms. Roth and Ms. Parker have enclosed their report.*
- B. 2017-2018 Preliminary Budget – *Business Manager, Mr. Swanson, has enclosed information. Later in the meeting, Mr. Swanson is asking you to act on the District's health insurance contribution so that the Insurance Committee can move forward with their work.*
- C. Retirement Agreement and Waiver – *Enclosed is a memo and agreement on the retirement incentive benefit. Board action will take place later in the meeting.*
- D. 2018 Potential Referendum Update – *Construction Managers Interviews will take place later in the meeting and at the March 22 meeting.*
- E. 2014 Facilities Referendum Update – *Director of Buildings & Grounds, Mr. Shulta, has enclosed information on the facilities spending and will discuss.*
- F. First Reading of Policies:
  1. #341.31-Human Growth and Development.
  2. #350-Extended Instructional Programs.
  3. #440-Student Rights and Responsibilities.

4. #453-School Health Services.
5. #453.1-Emergency Nursing Services.
6. #453.2-Student Immunizations.
7. #453.3-Communicable Diseases.

**VI. Public Presentations.**

**VII. Business (Action Items):**

- A. Approval of Staff Changes: Resignation of Teacher and Hiring of JV2 Baseball Coach.
1. *Please approve the resignation of Natalie Aeschliman, High School Language Arts Teacher, effective at the end of the 2016-2017 school year.*

**Suggested Motion: I move we approve the resignation of Natalie Aeschliman, High School Language Arts Teacher, effective at the end of the 2016-2017 school year.**

2. *Jay Hrdlicka as the JV2 Baseball Coach. Jay will fill the new High School JV2 baseball coaching position starting March 20, 2017. Jay has prior baseball coaching experience at EHS from 1992-93 and volunteer coach from 2012 through 2016. Jay will be paid a stipend of \$1.00.*

**Suggested Motion: I move we approve Jay Hrdlicks as the JV2 Baseball Coach for a stipend of \$1.00.**

- B. Approval of Retirement Agreement and Waiver –

**Suggested Motion: I move that we ratify the March 1, 2017, memo from Mr. Roth to eligible teachers, as an accurate statement of the Retirement Incentive Benefit adopted by the Board on February 27, 2017.**

- C. Approval of Additional Money to Fund Re-Roofing of TRIS Section E With Taper Insulation–

**Suggested Motion: I move that we approve an additional \$73,355 to fund re-roofing of TRIS Section E with taper insulation, as presented.**

- D. Approval of Amount Designated for Staff Health Insurance –

**Suggested Motion: I move to cap the District's contribution to the health insurance plan for the 2017-2018 school year to \$6,293.14 for a single plan and \$14,788.87 for the family plan. Any premium above that will be at the cost of the employee.**

**Roll Call Vote.**

**VIII. Consent (Action Items): Do you want to remove any items?**

**A. Approval of Policies:**

1. #363-Access to Educational Technology.
2. #363.2/554-Acceptable Use and Internet Safety Policy for Students, Staff and Guests.
3. #363.3-Assistive Technology (Technology Concerns for Students With Special Needs).
4. #375-Activities When School is Cancelled or Not In Session.
5. #723.3-Emergency Closings.

**B. Approval of February 22, Regular and February 27, 2017, Special Meeting Minutes.**

**C. Approval of February Bills.**

**Suggested Motion: I move we approve the consent agenda items, policies: #363-Access to Educational Technology; #363.2/554-Acceptable Use and Internet Safety Policy for Students, Staff and Guests; #363.3-Assistive Technology (Technology Concerns for Students With Special Needs); #375-Activities When School is Cancelled or Not In Session; #723.3-Emergency Closings; the February 22, 2017, Regular and February 27, 2017, Special Meeting Minutes; and the February bills, as presented.**

**Roll Call Vote –**

**IX. Future Agenda – March 22, 2017, Regular Meeting Agenda – *Enclosed is the agenda.***

**X. Interview Construction Managers – *Enclosed are potential questions for the interviews. We are limiting the interviews to 50 minutes, to include the presentation and question/answer time.***

**A. C.G. Schmidt – *We have asked them to be here by 7:00 pm.***

**B. Miron Construction – *We have asked them to be here by 8:00 pm.***

**XI. Adjourn.**

**Suggested Motion: I move we adjourn the meeting.**

For Your Information:

1. Upcoming School Board Meetings:

- March 22 – will interview Construction Managers as part of meeting – meeting will last longer
- April 12 –
- April 26 – reorganization/regular meeting

## HS Board Report

Emmeline Roth

Ava Parker

### *Previous*

2/13-17

Winter Spirit Week

2/20-24

FFA Week

2/24

Basketball Girls Regional

2/25

State Wrestling

2/28 & 3/3

Basketball Boys Regional

3/6

High School Jazz Concert

### *Upcoming*

Start of Spring Sports

3/9

Basketball Boys Sectional?

3/11

Solo Ensemble

3/20

High School Band and Choir Concert

3/24

End of Third Quarter and Spring Break!

# Evansville

## Community School District School Board Meeting Information March 8, 2017

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-5224  
Fax: (608) 882-6564

### 2017-2018 Working Draft Fund 10 Budget Items

### Working Budget Amounts

Current 2017-2018 Working Draft Fund 10 Budget Deficit \$ (689,904)

Administrative Team recommended items for reduction or elimination:

	<u>Saves</u>	<u>Priority</u>
1. Eliminate hard to fill positions line item	\$ 75,000	1
2. No additional High School Computer Lab	\$ 10,000	1
3. Reduce Administrator Travel Budgets	\$ 4,000	1
4. Eliminate Atlas Curriculum Map	\$ 6,000	1
5. Eliminate IEP Meetings Cost (Handbook Change Required)	\$ 2,267	1
6. Eliminate Event Supervisors (Handbook Change Required)	\$ 6,000	4
7. Eliminate CESA Transition Network	\$ 3,500	1
8. Eliminate Data Retreat	\$ 5,693	1
9. Retirement Incentive	?	1
10. Freeze Health Insurance Contributions @ 2016-17 Level	\$ 116,540	3
11. Freeze all employee group salaries/wages @ 2016-17 Level	\$ 133,259	3
12. Reduce TRIS & LLE LMS Position and replace with a Paraprofessional	\$ 26,294	2
13. Reduce Middle School LMS & replace with a Paraprofessional	\$ 41,225	1
14. Reduce 1 PE/Health Teacher @ the Middle School	\$ 97,604	1
15. Reduce 1 EL Teacher	\$ 55,438	2
16. Eliminate History Hunters - 4th Grade	\$ 1,500	1
17. Eliminate Educator Effectiveness Coaches	\$ 10,000	1
18. Eliminate Gateway Distance Learning Contract	\$ 6,000	1
19. Reduce 1 K-12 Special Education Teacher	\$ 77,901	4
Total Savings	<u>\$ 678,221</u>	
Adjusted Deficit	<u><u>\$ (11,683)</u></u>	

Priority 1 = Highest Priority / Priority 4 = Lowest



*Evansville Community School District*

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340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-5224  
Fax: (608) 882-6564

Jerry Roth  
District Administrator  
rothj@evansville.k12.wi.us

Kelly Mosher  
Administrative Assistant  
mosherk@evansville.k12.wi.us

To: (Employee Name)  
From: Jerry Roth  
Date: March 1, 2017  
RE: Board Action to Adopt Enhanced Retirement Benefit

At the February 27, 2017 Board meeting, the Evansville Community School Board voted to offer current employees in the teacher collective bargaining unit who meet certain requirements an enhanced retirement benefit if they elect to retire at the end of the current school year. You are one of the individuals who is eligible to consider this offer. The purpose of offering the additional benefit is to provide an incentive for some staff to retire, as one means of addressing our 2017-2018 budget shortfall. Therefore, this benefit is only going to be available for a limited period of time, through 8:00 a.m. on Monday, April 17, 2017, and will not be offered after the window period to elect the benefit closes. The enhanced retirement benefit is being offered to all certified employees in the teacher collective bargaining unit who meet the additional criteria explained below.

In order to be eligible for the enhanced retirement benefit, the individual must be at least 55 years of age as of December 1, 2017, and must have taught at least ten (10) full-time equivalent years in the Evansville Community School District (District) as of the completion of the 2016-2017 school year. Note that under this enhanced benefit, the date by which to reach age 55 has been extended to December 1, 2017.

Under the enhanced benefit, the eligible retiring employee will receive the benefit provided for in Part II, Section 8.01 of the Handbook, and will also receive an additional payment of \$13,754 into the HRA in the year following the year their current benefit ends. For example, eligible employees who have taught at least ten (10) full-time equivalent years in the District shall receive an annual payment of \$13,754 for three (3) consecutive years (or until eligible for Medicare) to be deposited into their HRA account. Those who elect to retire at the end of the 2016-2017 school year will receive an additional payment into the HRA of \$13,754 in the year following their last payment under the regular benefit. Likewise, eligible employees who have taught at least fifteen (15) full-time equivalent years in the District shall receive an annual payment of \$13,754 for four (4) consecutive years (or until eligible for Medicare) to be deposited into their HRA account. If they elect to retire at the end of the 2016-2017 school year, they will



receive an additional payment into the HRA of \$13,754 in the year following their last payment under the regular benefit.

Please note that the benefit offered by the Board provides that the Board retains the unilateral right to convert the payments to the HRA provided for under this benefit into payments to a tax sheltered annuity (TSA), or into any other type of payment or benefit permitted by regulations governing this benefit. This unilateral conversion right will be triggered when the Board is advised by its attorney that changes in tax law or regulations create the possibility that payment of HRA contributions for the purpose of the payment of health insurance premiums under this benefit may expose the District to any type of penalty, cost or liability. If the Board elects to exercise this unilateral conversion right, the total amount of money to be paid by the Board on behalf of the retiree will not change. The attached Retirement Agreement and Waiver and Release of All Claims contains a paragraph by which the retiring employee expressly acknowledges and accepts this unilateral conversion right.

As is the case for the current benefit, any payments into the HRA account will be 100% vested upon payment. The District shall be responsible for payment of any HRA administrative fees. If a Participant dies prior to exhausting his or her vested account balance, the Participant's surviving spouse and/or dependents are eligible to be reimbursed under this Plan for their eligible medical expenses until the vested account balance is exhausted. In the event of the death of the Participant, the Participant's spouse, and all of the Participant's qualifying dependents, any funds remaining in the account shall be forfeited in accordance with the Plan's provisions.

The enhanced retirement benefit established by the Board's February 27, 2017 action and described in this memo shall sunset as of 8:00 a.m. on Monday, April 17, 2017.

Employees who elect to voluntarily retire will retain no reemployment rights with the District nor any other rights or benefits except those set forth in the Board Policy and except those otherwise provided by law.

An employee will lose eligibility for the enhanced retirement benefit if: (1) he or she fails to sign or revokes the attached Retirement Agreement and Waiver and Release of All Claims; and/or (2) he or she draws unemployment compensation charged to the District after the effective date of his or her retirement.

The Board has extended the retirement notice date to April 17, 2017 to allow eligible employees to consider this offer. Employees who wish to avail themselves of the enhanced retirement benefit summarized above must sign and return the attached Retirement Agreement and Waiver and Release of All Claims ("the Agreement") no later than 8:00 a.m. on April 17, 2017. Please note, as stated in the Agreement, that you have the right to consult with an attorney of your choice regarding this decision before signing the Agreement, and you are advised to do so.

If you have any questions about this benefit or the process for obtaining this benefit, please contact me.

## RETIREMENT AGREEMENT AND WAIVER AND RELEASE OF ALL CLAIMS

This Retirement Agreement and Waiver and Release of All Claims (“Agreement”) is entered into by and between the Board of Education (“Board”) of the Evansville Community School District (“District”), and (Employee Name) (“Employee”) and sets forth the terms governing the retirement of Employee.

WHEREAS, Employee desires to retire from the District at the end of the 2016-2017 school year, and meets the criteria to be eligible to receive retirement benefits as adopted by the Board on February 27, 2017; and

WHEREAS, pursuant to the requirements adopted by the Board as identified above, Employee must execute this Agreement to receive benefits pursuant to the Resolution.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein, the Board and Employee, as parties to this Agreement, do hereby agree as follows:

1. Employee hereby voluntarily resigns from District employment effective at the end of the 2016-2017 school year for purposes of retirement. The Board hereby approves said resignation.
2. In consideration of the promises set forth in paragraph 7 below, Board agrees to provide retirement benefits to Employee pursuant to the March 1, 2017 Memo (“Memo”) describing the Board’s action in adopting the retirement benefits on February 27, 2017. A copy of the Memo and additional information is attached to this Agreement in order to provide potential participants with information identifying: (a) the group of employees covered by this retirement compensation plan (all certified employees in the teacher collective bargaining unit); (b) any eligibility factors for such benefit; and (c) any time limits for participating in this benefit. In addition, a list of the job titles and ages of all eligible individuals, and the job titles and ages of all ineligible individuals is also attached to this Agreement, as List A and List B, respectively.
3. Employee expressly acknowledges and accepts the provision in the Memo which gives the Board the unilateral right to convert the payments to an HRA for the purpose of purchasing health insurance into payments to a tax sheltered annuity (TSA), or into any other type of payment or benefit permitted by regulations governing this benefit, if the Board is advised by its attorney that changes in tax law or regulations create the possibility that payment of health insurance premiums under the Resolution may expose the District to any type of penalty, cost or liability.
4. This Agreement constitutes the full and complete agreement between the parties and supersedes and voids any and all prior written and oral agreements between the parties with respect to the subject matter of this Agreement. No promises or obligations are made by this Agreement other than those expressly provided for herein, and there are no understandings or agreements for future retirement benefits from the Board other than those stated in this Agreement.

5. The parties agree that the provisions of the Agreement shall be deemed severable, and that the invalidity or unenforceability of any one or more of the provisions of clauses hereof shall not affect the validity or enforceability of the other provisions or clauses hereof except as specifically set forth herein.
6. The parties expressly state that each of them has read and fully understands the terms of the Agreement, that they enter into this Agreement voluntarily and of their own free will, that the parties signing on behalf of each party are authorized to execute this Agreement, and that the parties intend to be legally bound by its terms. The parties further state that they understand that this Agreement constitutes a full, final and binding settlement of the matters covered by this Agreement, and further state that their willingness to enter into this Agreement was not induced by, or based upon, any representation by any other party hereto, or its attorneys, agents, employees or representatives, which is not contained in this Agreement.
7. In consideration of the promises set forth in paragraph 2, above, the Employee hereby releases, waives, and forever discharges the Employer, its officers, Board members, agents, employees or representatives, or any other person or entity which might derive liability from it ("the Released Parties"), of and from any and all causes of action, suits, controversies, grievances, claims or demands of any kind whatsoever, including claims for attorney's fees, whether known or unknown, suspected or unsuspected, arising out of Employee's employment with the Employer or termination of that employment. This release includes, but is not limited to, any claim that the Employee may otherwise have had against the Released Parties under, but not limited to, the Age Discrimination in Employment Act of 1967 (29 U.S.C. § 621, et seq. as amended by the Older Workers Benefit Protection Act of 1990), and the Wisconsin Fair Employment Act (Wis. Stat. §§ 111.321, 111.322, and 111.33). This release also includes, but is not limited to, any claims under Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; Employee Retirement Income Security Act, subject to any rights the Employee may have to health care continuation under COBRA; the Equal Pay Act; the Civil Rights Act of 1991; the state and federal Family and Medical Leave Acts; the Fair Labor Standards Act; Wis. Stat. §§118.22; the Rehabilitation Act of 1973; 42 U.S.C. §§1981 and 1983; Title IX of the Educational Amendments of 1972; and the grievance procedure adopted by the District pursuant to Wis. Stat. § 66.0509(1m).

This waiver and release does not affect those rights or claims that cannot be waived by law. The Employee may file a charge with the EEOC concerning claims of discrimination and Employee may participate in any manner in an investigation, hearing or proceeding. However, if any claims are asserted on Employee's behalf, including by the EEOC, Employee waives any personal right to damages of any kind or reinstatement or any other personal relief in connection with such action. To that end, Employee further acknowledges the following:

- a. That Employee has read this Agreement and fully understands it;

- b. That by executing this Agreement, Employee is giving up certain rights which Employee may have to bring a claim or cause of action arising out of Employee's employment; Employee is not, however, giving up Employee's right to bring a claim or cause of action arising after the date this Agreement is executed;
- c. That Employee accepts the benefits to be received under the terms of this Agreement for the purpose of making a full and final compromise, adjustment and settlement of all matters hereinabove mentioned, regardless of whether such consideration is too much or too little;
- d. That Employee understands that Employee has a right to consult with an attorney before executing this Agreement, has been advised in writing to consult with an attorney prior to execution of this Agreement, and has been afforded the opportunity to do so;
- e. That Employee understands that Employee has the opportunity to take until 8:00 a.m. on Monday, April 17, 2017, which is at least forty-five (45) calendar days from the date of receipt, to consider this Agreement before signing it. Employee further understands that this Agreement must be signed and delivered to the office of the District Administrator of the Evansville Community School District, at 340 Fair Street, Evansville, Wisconsin by 8:00 a.m. on Monday, April 17, 2017 in order to be effective and enforceable;
- f. That Employee understands that Employee has the right to revoke this Agreement within seven (7) calendar days after Employee's execution of the Agreement. To be effective, this revocation must be in writing and delivered to the office of the District Administrator of the Evansville Community School District, at 340 Fair Street, Evansville, Wisconsin, within this seven (7) calendar day period. Employee further understands that if Employee revokes this Agreement, Employee will not be eligible to receive the benefits set forth hereinabove in paragraph 2; and,
- g. That Employee voluntarily executes this Agreement.

FOR THE EMPLOYEE

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

FOR THE EVANSVILLE COMMUNITY SCHOOL DISTRICT

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

## ECSD Referendum Spending Summary

### 2014 Referendum Question #1; Curriculum, Programming and Technology

Curriculum	<b>\$900,000</b>
Technology	<b><u>\$1,351,200</u></b>
	<b>\$2,251,200</b>

### 2014 Referendum Question #2; Building Safety/Security and Facility Maintenance

Security	<b>\$302,000</b>
Facilities	<b><u>\$2,013,097</u></b>
	<b>\$2,315,097</b>

**SECURITY PROJECTS LIST**

<b>Project</b>	<b>Criteria</b>	<b>Building</b>	<b>Cost</b>	<b>Scheduled</b>	<b>Total</b>
Safe and Secure Front Office Entrance	Safety	LLE	\$ 12,500.00	2014-2015	\$ 302,000.00
Safe and Secure Front Office Entrance	Safety	TRIS	\$ 12,500.00		
Safe and Secure Front Office Entrance	Safety	MS	\$ 12,500.00		
Safe and Secure Front Office Entrance	Safety	HS	\$ 12,500.00		
Cameras - 15 cameras	Safety	LLE	\$ 45,000.00		
Cameras - 15 cameras	Safety	TRIS	\$ 45,000.00		
Cameras - 15 cameras	Safety	MS	\$ 45,000.00		
Cameras - 15 cameras	Safety	HS	\$ 45,000.00		
Electronic Entrance - additional - 6	Safety	LLE	\$ 18,000.00		
Electronic Entrance - additional - 6	Safety	TRIS	\$ 18,000.00		
Electronic Entrance - additional - 6	Safety	MS	\$ 18,000.00		
Electronic Entrance - additional - 6	Safety	HS	\$ 18,000.00		

"value engineering" with vendor (CEC) actually installed 110 cameras, 19 new keyless entry doors

Additional Security Infrastructure	Safety	Grove, JCM, EHS	\$ 14,638.00	2015-16	\$ 14,638.00
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new equipment included +4 cameras, +1 keyless door, +3 digital keypads

total ECSD Safety/Security infrastructure spend \$ 316,638.00

CAPITAL PROJECTS LIST

Project	Criteria	Building	Cost	Scheduled	Total	Notes
Intruder lock sets	Safety	District wide	\$ 33,854.00	2014-2015	\$ 48,000.00	
Courtyard, entryway windows - replace	Useful Life/ROI	TRIS	\$ 14,146.00	2015-2016	\$ 460,000.00	not completed, asbestos abatement required on frames
Roofing	Preventative Maintenance	TR/LL B1	\$ 160,000.00			
Roofing	Preventative Maintenance	TR/LL G	\$ 125,000.00			
HVAC - DDC controls	Preventative Maintenance/ROI	TRIS	\$ 140,000.00			shifted to 2017-18 after 3 yr HVAC service contract renewal
Intruder lock sets	Safety	District wide	\$ 2,000.00			
HS gym floor - sanding and repaint	Useful life	HS	\$ 33,000.00			
Roofing	Preventative Maintenance	TR/LL G1	\$ 60,000.00	2016-2017	\$ 499,946.00	delayed to allow completion of J1/J2
Roofing	Preventative Maintenance	TR/LL A1	\$ 165,000.00			
Roofing	Preventative Maintenance	TR/LL H	\$ 215,000.00			
Intruder lock sets	Safety	District wide	\$ 446.00			
Paint Soffit	Preventative Maintenance	LLE	\$ 7,000.00			
Tuck Pointing, joint repair, caulking, etc.	Preventative Maintenance/ROI	LLE/TRIS	\$ 37,500.00			
Install univents		JC	\$ 15,000.00			rebuild 2 HX coils @ JCM/SB 2015-16
Concrete Flatwork	Useful Life/Safety	District wide	\$ 48,496.00	2017-2018	\$ 518,496.00	
Roofing	Preventative Maintenance	TR/LL H1	\$ 50,000.00			
Roofing	Preventative Maintenance	TR/LL E	\$ 420,000.00			scheduled to start July 2017
Brick Column repair and eliminate moist	Preventative Maintenance	LLE	\$ 77,500.00	2018-2019	\$ 486,655.00	
Roofing	Preventative Maintenance	TR/LL J	\$ 100,000.00			
Roofing	Preventative Maintenance	TR/LL J1	\$ 75,000.00			
Roofing	Preventative Maintenance	TR/LL J2	\$ 60,000.00			
Outdoor Lighting - Academic Drive	Safety	HS	\$ 50,200.00			
Windows - 29 for replacement	Useful Life/ROI	LLE	\$ 62,480.00			
Windows - 26 for replacement	Useful Life/ROI	TRIS	\$ 50,730.00			
Exterior Doors	Useful Life/ROI	TRIS	\$ 10,745.00			
				<b>TOTAL</b>	<b>\$ 2,013,097.00</b>	

summary by type of work

subtotal, roofing work	\$ 1,430,000.00	71%
subtotal, HVAC work	\$ 155,000.00	8%
subtotal, window, doors, hdwe	\$ 174,401.00	9%
subtotal, masonry work	\$ 163,496.00	8%
everything else	\$ 90,200.00	4%
		<b>100%</b>

summary by end of FY 2016-2017

	\$ 1,439,300.00	71%
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**ROOFING BID SUMMARY**

Section	Building	Scheduled	Completed	2013		2015	
				Budgeted	Quoted	Budgeted	Quoted
A1	TRIS	16-17	TBD	\$165,000.00	\$162,101.00		
B1	TRIS	15-16	15-16	\$160,000.00	\$143,951.00		
E	TRIS	17-18	TBD	\$420,000.00	\$517,256.00		
J	TRIS	18-19	16-17	\$100,000.00	\$90,959.00		
J1	Grove	18-19	16-17	\$75,000.00	\$71,710.00		
J2	Grove	18-19	15-16	\$60,000.00	\$56,469.00		
H1	LLE	17-18	TBD	\$50,000.00	\$62,491.00		
G	LLE	15-16	15-16	\$125,000.00	\$101,165.00		
G1	LLE	16-17	16-17	\$60,000.00	\$60,963.00		
H	LLE	16-17	16-17	\$215,000.00	\$216,495.00		
planned				\$1,430,000.00	\$1,483,560.00		3.7% over budget ~ \$54,000 short
complete				\$795,000.00	\$741,712.00		-6.7% under budget ~ \$ 53,000 savings
remaining				\$635,000.00	\$741,848.00		16.8% over budget ~ \$107,000 short

Section E comprises 38,000 square feet along both sides of TRIS courtyard  
 Section E accounts for 26% of area and 30% of 2014 Facilities Ref. budget

Based on 2016-17 work @ LLE section H, need to consider taper @ Section E for a negotiated add of

\$517,256  
 \$74,585  
 \$591,841

**MASONRY BID SUMMARY**

Work item	Building	Scheduled	2013		2014		2017	
			Estimated	Budgeted	Budgeted	Quoted	Quoted	Quoted
Tuck point/joint repair	Grove	2016-17	\$25,000 - \$50,000	\$37,500	\$37,500	\$76,355		
Brick column repair/caps	Grove	2017-18	\$40,000-\$115,000	\$77,500	\$77,500	\$114,075		
Flatwork	Grove	2016-17	\$48,496	\$48,496	\$48,496	\$48,496		
				\$163,496	\$238,926	\$238,926	46.1% over budget ~ \$54,000 short	



**RECOMMENDATIONS**

**2017-18**

**\$518,486** utilize entire 2017-18 facilities levy amount,  
**\$73,355** plus an additional amount from fund balance needed to;  
**\$591,841** fund re-roofing of TRIS Section E with taper, as is now recommended by Apex Roofing Consultants

**2018-19**

**\$235,000** utilize available levy amount earmarked for re-roofing to:  
**\$62,491** fund Section H1 @ LLE and,  
**\$162,101** fund Section A1 @ TRIS  
**\$224,592**  
**\$62,480**  
**\$50,730**  
**\$113,210** utilize available levy amounts earmarked for window replacement to:  
**\$114,075** fund brick column repair/caps @ Grove fieldhouse

**Let Grove window repair become parts Facilities study needs/2018 Referendum**

any potential interior remodel/reuse may drive window size or location changes  
overall window sizes be reduced for security and energy purposes  
future HVAC (A/C) needs may require utilization of window opening space  
window abatement costs were not budgeted

Approved: May 11, 1987  
Revised: September 13, 2004  
Revised:  
1<sup>st</sup> Reading:3/8/17

341.31

## HUMAN GROWTH AND DEVELOPMENT

The Evansville **Community School District** Board of Education recognizes that the purpose of human growth and development education is to help students acquire factual knowledge, and skills, and develop attitudes and values which will result in behavior that contributes to the well-being of the individual, the family and society.

The human growth and development curriculum shall be developed by the professional staff and reviewed by **an** appointed advisory committee, **which** ~~who~~ will **advise the Board on the design and implementation of the curriculum.** ~~recommend adoption to the Board.~~

**The advisory committee shall be comprised of parents, teachers, school administrators, students, health care professionals, members of the clergy, and other residents of the District. No one category or member shall constitute more than one fifth of the committee, except for parents. No more than one quarter of the members of the committee may be made up of District employees or their spouses or school board members or their spouses.**

Instructional materials to be used in the human growth and development curriculum will be available for inspection by the parent/guardian. Parents/guardians may request in writing that their children be excused from class when specific topics are being discussed. The District will offer an alternative curriculum for students whose parents excuse them.

Legal Ref.: Sections 118.01(2)(d)2 Wisconsin Statutes (Educational Goals and Expectations)  
118.019 (Human Growth and Development Instruction)

Approved: May 11, 1987  
1<sup>st</sup> Reading: 3/8/17

350

**CONSIDER TO REMOVE**  
**– PER WASB, DOES NOT RECOMMEND TO HAVE POLICY**

#### EXTENDED INSTRUCTIONAL PROGRAMS

Since learning is an ongoing process, the Evansville School District shall encourage individual efforts to learn by providing instructional opportunities that extend, reinforce or supplement the traditional school day activities and programs. School sponsored educational activities should be available to adult members of the Evansville community as well as those of school age in the form of night school, workshops, conferences and other special leaning opportunities.

## STUDENT RIGHTS AND RESPONSIBILITIES

Each student has a right to an education. Students have the responsibility to apply themselves to maximize the benefit they receive from their education. Each student has a right to an environment that allows them to identify and pursue personal academic interests. Students have the responsibility to behave in such a way that all other students can exercise that right. Student behavior that disrupts classwork, involves substantial disorder or invades the rights of others shall not be tolerated.

Students shall have the right to advocate change of any policy or regulation. Students may exercise their right to freedom of expression through speech, petition, and other lawful means. The exercise of this right may not interfere with the rights of others. Freedom of expression may not be utilized to present material which tends to be obscene or slanderous, or to defame character, or to advocate violation of federal, state and local laws, or official school policies, rules and regulations.

No right is absolute. ~~One basic limitation is this:~~ The freedom of an individual or group to exercise rights ceases when that exercise ~~unduly~~ infringes upon the rights of others. Teachers and students ~~shall~~ ~~should~~ promote tolerance for the views and opinions of others, as well as for the right of an individual to form and hold different opinions and beliefs.

~~Since~~ A student who has reached the age of majority possesses the full rights of an **adults**. ~~s/he~~ **Such as the students** may **exercise authority in** ~~authorize~~ those school matters previously handled by ~~his/her~~ **their** parent/guardian, **such as** ~~but s/he also assumes~~ the responsibility for ~~his/her~~ performance in school, attendance, and compliance with school rules.

The enforcement of this policy must be done in accordance with due process. Students and parents/guardians are given notice of the rules governing expected behavior and consequences for misbehavior through the Code of Conduct which they receive annually in their student handbooks. The process for a hearing when the Code of Conduct is violated is also specified in the student handbooks.

Legal Ref.: Sections 118.13 Wisconsin Statutes (Pupil Discrimination Prohibited)  
120.13(1) (School Board Powers)  
Article 1 and Article X – Section 3, Wisconsin Constitution  
PI 9.93(1), Wisconsin Administrative Code

## SCHOOL HEALTH SERVICES

The **Evansville Community School District Board of Education** recognizes that a healthy student is a better classroom achiever and a better citizen in his/her community. Therefore, the Board shall provide the facilities and personnel necessary to maintain a school health services program in the District. **The school health program shall: dedicated to provide and maintain the physical, mental, and emotional health of all students while remaining in compliance with state and federal laws and regulations.**

- ~~1. Provide for the physical, mental, and emotional health of students.~~
- ~~2. Consist of three interrelated components—health education, healthful school environment, and school health services.~~
- ~~3. Be in compliance with laws and regulations.~~

\* Numbers 1 & 2 are included in paragraph above.

**School health services shall provide information and instruction to enable students to take responsibility for their own health, the health of others, and an understanding of the fundamental principles of a healthy lifestyle.**

**The District's health services program shall include the following:**

- 1. Conducting and initiating various health examinations (i.e., vision and hearing screeners).**
- 2. Cooperation of the Board with local and state officials in the event of epidemics, and/or natural disasters, or any conditions judged potentially dangerous to schools and community.**
- 3. Daily observation of students' health.**
- 4. Maintenance of appropriate health records.**

Legal Ref: Sections 115.777 Wisconsin Statutes (Special Education Referrals)  
121.02(1)(g) (School District Standards)  
PI 8.01(2)(g) and PI 11.36 Wisconsin Administrative Code

Approved: April 14, 1986  
Revised: October 9, 2006  
Revised: April 9, 2012  
Revised:  
1<sup>st</sup> Reading: 3/8/17

453.1

## **Mandated Policy**

### EMERGENCY NURSING SERVICES

**Emergency nursing services shall be provided in the Evansville Community School District in accordance with state law and established procedures. The objective of emergency nursing services is to provide immediate care of illness or injury occurring during the school day and at all school sponsored activities.** ~~The District shall provide for emergency nursing services in accordance with state law and established procedures. The emergency nursing service shall be under the Direction of the Director of Student Services. Although the responsibility for the well-being of the student ultimately remains with the parent or guardian, the District assumes the duty to provide for the immediate care of illness or injury occurring during the school day and at all school sponsored activities.~~

In providing the emergency nursing service, the District shall:

- a. Employ its own nurse, currently licensed by the State of Wisconsin, or contract with the Rock County Health Department for the purpose of directing emergency nursing services.
- b. Arrange for a local physician to serve as medical advisor.
- c. Establish written policies and procedures for dealing with accidental injury, illness, and administration of medication at school and at all school-sponsored activities. These policies and procedures will be developed by the District and reviewed by the medical advisor and the school nurse or the Rock County Health Department and be adopted by the Board.
- d. Ensure that in the absence of the school nurse, the building principal or his/her designee is responsible for providing or obtaining emergency care. The principal is responsible for the designation of individuals responsible in each school and for all school functions to carry out the emergency nursing procedures when the school nurse is not officially in attendance at the school or school function.
- e. Designate the school health clerk as the person responsible for the actual implementation of the emergency nursing program in each school building.
- f. Provide a health area at each school, which is equipped with the supplies necessary to provide emergency care in accordance with established procedures.
- g. Maintain a record system at each school which includes accident reports, medication logs, and a log of rendered services.
- h. Provide for the annual review of the Emergency Nursing Services manual to include the Director of Student Services, district health clerk, school nurse, or the Rock County Health Department.
- i. Obtain and maintain emergency information for each student and district employee. Failure by the parent or legal guardian to provide updated emergency information for their child will give the District the authority to provide emergency care as needed according to school approved procedures.

Legal Ref: Sections: 118.07(1) Wisconsin Statutes (Health and Safety Requirements)  
118.125 (Pupil Records)  
118.29 (Administration of Drugs to Pupils and Emergency Care)  
118.291 (Asthmatic Pupils; Possession and Use of Inhalers)  
121.02 (1)(g) (School District Standards)  
146.81-146.83 (Miscellaneous Health Provisions)  
252.12 (HIV and Related Infections, Including Hepatitis C Virus Infections; Services and Prevention)  
PI 8.01 (2)(g) Wisconsin Administrative Code

Local Ref.: Policy #453 – School Health Services  
Policy #453.3 – Communicable Diseases  
Policy #453.4 – Administering Medications to Students  
Policy #453.4 Form – Medication Consent Form  
Policy #453.4 Form 1 – Physician/Practitioner Medication Consent Form

Approved: January 11, 1988

453.2

Revised: October 9, 2006

Revised:

1<sup>st</sup> Reading: 3/8/17

## STUDENT IMMUNIZATIONS

**The Evansville Community School District requires each student to present evidence of completed basic and recall (booster) series immunizations unless the student, if an adult, or the parent, guardian or legal custodian of a minor student submits a written waiver based on health, religious, or personal conviction reasons to the District.**

In accordance with state law, all students **enrolled in grades 4K-12** ~~pre-school through grade 12, including transfer students,~~ shall meet immunization requirements. Immunizations are required for measles, rubella, diphtheria, pertussis (whooping cough), polio, tetanus, mumps, hepatitis B, and varicella (chicken pox).

~~The District requires each student to present evidence of completed basic and recall (booster) series immunizations unless the student, if an adult, or the parent, guardian or legal custodian of a minor student submits a written waiver based on health, religious, or personal conviction reasons to the District.~~

**The District shall follow the timelines set forth by the Wisconsin Department of Health Services for ensuring compliance with the immunization requirements. If the compliance level is less than 99%, noncompliant students shall be excluded from school by the building principal under the conditions and to the extent authorized by law.**

The District will utilize the Wisconsin Immunization Registry to ensure accurate immunization records and maintain district compliance with state law.

Legal Ref.: Sections 118.125(1)(c) Wisconsin Statutes (Pupil Records)  
120.12(16) (School Board Duties)  
252.04 (Immunization Program)  
HFS 144 Wisconsin Administrative Code

Local Ref.: Policy #453 – School Health Services



Approved: January 1988  
Revised: December 13, 2004  
Revised:  
1<sup>st</sup> Reading: 3/8/17

453.3

## COMMUNICABLE DISEASES

**The Evansville Community School District shall follow federal, state and local laws and regulations, and in cooperation with the Rock County Health Department shall establish and maintain appropriate health and safety standards regarding known or suspected communicable diseases, as well as the reporting of disease and disease control.**

~~The Evansville Community School District shall follow federal regulations, state statutes and city ordinances in an attempt to establish and maintain appropriate health and safety standards for the school environment, to promote the good health of students and staff, and to educate people about sound health practices.~~

Communicable disease control procedures shall be maintained in cooperation with the Rock County Health Department. Any person who knows or suspects that a student or staff member has a communicable disease shall notify the **District nurse or building principal or health clerk**. ~~The District nurse or building principal, other appropriate administrator or health clerk shall~~ **then notify the parent/guardian for further testing and diagnosis. in turn notify the Rock County Health Department. If required, pursuant to public health statutes and regulations, the District nurse or building principal will make a report to the Rock County Health Department.**

**The Wisconsin Department of Health Services chart “Wisconsin Childhood Communicable Diseases” available at (<https://www.dhs.wisconsin.gov/publications/p4/p44397.pdf>) will serve as a reference for the District’s response to communicable diseases. The chart will be available in all school health offices.**

For purposes of the District’s communicable disease policy, communicable diseases include, but are not limited to, the following:

Ameobiasis	Lice
Campylobacter	Measles
Chicken pox (varicella)	Meningitis
Chlamydia	Mononucleosis virus
Cytomegalovirus	Mumps
Gastrointestinal viruses	Pertussis
Giardiasis	Rotavirus
Gonorrhea	Salmonella bacteria
Hepatitis B virus	Scabies
HIV/AIDS	Shigella bacteria
Impetigo	Syphilis
Influenza virus	Tuberculosis

Each case shall be assessed on an individual basis, using current literature, state and local recommendations and policies, state statutes and administrative codes. A team effort including the school nurse, health clerk, school staff, health department staff and any appropriate medical consultants shall be utilized to prevent the transmission of communicable diseases.

Students and staff may be excluded, ~~based on the decision of the health clerk or review team,~~ from school and/or school-related activities if they are suspected of or diagnosed as having a communicable disease, **as defined by the Wisconsin Department of Health Services**, that poses a significant health risk to others or that renders them unable to adequately pursue their studies or perform their jobs. Students and staff who are excluded shall be excluded until a physician allows them to return to school. Students and staff excluded from school pursuant to this policy may appeal their exclusion in accordance with established procedures.

Employees who provide services or perform duties that expose them to a significant health risk, may be excused by the District, from providing such duties until such time as they are no longer exposed to a significant health risk. During the excused time, the employee will be reassigned to other duties. No employee shall refuse to perform his/her duties or refuse to work with, or provide services to students or staff because they have (or may have) a communicable disease if the communicable disease does not pose a significant health risk to others.

In recognition that an individual's health status is personal and private, all information reported under this policy shall remain confidential in accordance with state and federal law.

#### Appeal Process

In situations where there is a disagreement with the District's decision or recommendation, an appeal may be made within five days to the district administrator, or designee. The appeal shall be in writing and shall include the following:

- Statement of facts
- Statement of relief requested
- Any necessary medical information required

The district administrator, or designee, shall render a decision in writing within five days of receipt of the appeal. In the event there is disagreement with the district administrator's decision, the matter may be appealed within five days to the school board. For purposes of this process, a "day" shall be defined as regular working days excluding Saturdays, Sundays and days school is not in session during the school year. During summers, paid holidays are excluded.

Legal Ref.: Sections: 103.15 Wisconsin Statutes (Restrictions on Use of an HIV Test)  
111.34 (Disability: Exceptions and Special Cases)  
118.01(2)(d)2c (Educational Goals and Expectations)  
118.125 (Pupil Records)  
118.13 (Pupil Discrimination Prohibited)  
118.25 (Health Examinations)  
121.02(1)(i) (School District Standards)  
146.82-146.83 (Confidentiality of Patient Health Care Records)

Local Ref.: Policy #453 – School Health Services

**Recommendation to Remove – Not Required**

ACCESS TO EDUCATIONAL TECHNOLOGY

The Board recognizes that educational technology is a valued resource for students and staff in the implementation of the District Curriculum. The District believes that all students should have access to educational technologies such as instructional television, distance learning, computer technology, telecommunications, etc. The Board is committed to providing appropriate hardware, software, professional development, and support to make this possible. The successful utilization of these technologies requires the responsibility of each staff member and student to use these tools for the express purpose of learning within the context of the District curricula.

The District will establish technology plans that monitor the use of technology through the following criteria:

- Equity of access for all students and staff to technology.
- Training for students and staff in how to use technology effectively in the classroom.
- District support including coordination, application, and technical assistance for each school.

Legal Ref.: Sections 120.13(1) Wisconsin Statutes  
943.70  
947.0125  
PL 94-553, 1976 Federal Copyright Law  
Children's Internet Protection Act  
Neighborhood Children's Internet Protection Act

## **Mandated Policy**

### **ACCEPTABLE USE AND INTERNET SAFETY POLICY FOR STUDENTS, STAFF AND GUESTS**

#### **I. Statement of Purpose**

The Evansville Community School District (District) provides an Information Technology (IT) Network/System to students, staff, and guests to enhance teaching and learning and to facilitate communication. To that end, the District will set high expectations for network users by:

- Increasing student achievement through instructional integration of technology;
- Developing students who are college and career-ready;
- Continually improving professional development and curriculum materials that are accessible, realistic, and usable by all;
- Providing and supporting a well-planned infrastructure that is able to respond to the rigorous demands of integrated technology;
- Promoting the ethical use of technology; and
- Providing an environment of support and respect.

By accessing the District IT Network (computers, servers, networking equipment, software programs and electronic communication), users can build the skills necessary for success as life-long learners in a rapidly changing world.

It is the purpose of this policy to advise users about District guidelines for acceptable use of District IT Network/Systems, personal property and accompanying privileges and disciplinary consequences for misuse. Before the District provides network access, students must agree to abide by this policy by submitting their signed consent. Staff agreement to this policy is implicit with employment.

#### **II. Acceptable Use**

The District IT Network is an important learning resource which must be accessed responsibly in order to maintain a positive learning environment. Individual users must be sensitive to the impact their actions may have across the network.

- The District IT Network resources will be used to support teaching and learning consistent with District education goals.
- The District will comply with Wisconsin statutory requirements and administration rules related to technology.
- Network users will have no expectation of privacy on the District IT Network or on any device that is connected to it, including personal property.

#### **III. No Guarantee/Liability**

The District does not guarantee the permanence or reliability of the IT Network or the accuracy and quality of information obtained through its services.

The District will not assume responsibility for the loss of information or damage to any devices connected to District IT Network by any user. Nor will it accept responsibility to

pay users for any claims, losses, or expenses incurred as a result of accessing the District IT Network.

#### IV. **Security**

District IT Network security ensures system stability and protects system users and District data.

Staff must notify the technology department if they find a possible security problem on the IT Network. Students and guests must notify a teacher or principal. Do not demonstrate the problem to other users.

Hacking and other illegal activities are prohibited. Using the District's IT Network and Internet access to gain unauthorized access to other computers or computer systems is prohibited.

Users are responsible for their individual account activity and must not share their passwords and account information with others.

#### V. **Digital Citizenship**

When communicating electronically, user etiquette must be appropriate and polite, as if one were speaking face-to-face with somebody.

The use of on-line social network sites and other Web 2.0 tools will be allowed for valid school related purposes in a directly supervised setting. All other uses are prohibited.

Staff shall not post any information regarding students on Internet sites that are not created for school related purposes. Student information may be posted as referenced in District policy. In addition, staff shall not link to or accept students as "friends" on personal social networking sites, Web 2.0 forums and gaming networks that are not for educational purposes. Any Internet communication (e.g. sites, pages, blogs or Wikis) created for a school related organization or department need to be preapproved by the building administrator. Any Internet communication that was not approved will be asked to close, shutdown or remove the Internet communication.

Cyberbullying is harassment and/or intimidation through the use of digital media/devices. System users will not use electronic technology to bully or harass another individual. Harassment includes repeatedly acting in a manner that annoys or upsets another person or knowingly posting hurtful information about a person or organization.

The District will provide instruction on standards of Internet safety regarding the appropriate use of social networking sites and communication tools, including the dangers of cyberbullying and sharing inappropriate and/or obscene media. To guard personal safety, users should not reveal personal information such as last name, address or telephone number. The system will not be used to access or transmit information that can be considered to be offensive, obscene, or harmful to minors.

#### VI. **Copyright**

System users will abide by the District copyright policy. Further, pirating, which is the illegal copying, downloading, installing or selling of software or copyrighted material, is prohibited. District IT Network users must adhere to software licensing requirements.

Copyright laws that regulate the public showing of films also apply to "video-on-demand"

(e.g. Netflix) and personal copies of copyrighted movies and music. Consult the school library media specialist for licensing information.

**VII. Monitoring**

Routine maintenance and monitoring of the District IT Network may reveal that a user was or is violating the District's acceptable use policy or the law. If such an infringement were to occur, an individual investigation would be requested by the district administrator or his or her designee. Network users are reminded that any materials stored on the District's IT Network may be discoverable and subject to release under state public open records laws.

**VIII. Personal Property**

Personally owned electronic devices may access the Internet through the District IT Wireless Network. Users will adhere to all policies that apply to the use of the system. Student personal property may be searched by district administrator or his or her designee and/or confiscated if the District has a reasonable suspicion that policy has been violated or there is a safety threat. Personal devices connecting to the District's IT Wireless Network must be used for educational purposes and may not interfere with instruction or disrupt the learning environment.

**IX. Privileges/Discipline**

The District will cooperate fully with local, state, and federal officials in any investigation concerning or relating to any illegal activities conducted through the system.

In the event there is an allegation that a user has violated the District acceptable use policy or other rules and policies, an investigation will take place and the user will be given due process rights.

- Staff discipline shall be governed by relevant District policies and/or Employee Handbook.
- Students will be given the opportunity to be heard as outlined in the student handbook for each school. Student disciplinary consequences will be individualized to meet specific concerns related to the violation and help the student develop the self-discipline necessary for appropriate use of technology.

Guest user accounts may be suspended with or without notice.

Legal Ref.: Sections 118.001 Wisconsin Statutes (Duties and Powers of School Boards)

118.125 (Pupil Records)

120.12(1) (School Board Duties)

120.13(1) (School Board Powers)

943.70 (Computer Crimes)

944.21 (Obscene Material or Performance)

947.0125 (Unlawful Use of Computerized Communication Systems)

947.013 (Harassment)

Children's Internet Protection Act

Neighborhood Children's Internet Protection Act

Children's Online Privacy Act

Family Educational Rights and Privacy Act

Federal Copyright Law (17 U.S.C.)

Technology Education and Copyright Harmonization Act (TEACH Act)

Electronic Communications Privacy Act (18 U.S.C § 2510-2522)

Federal Family Educational Rights and Privacy Act  
Broadband Data Improvement Act of 2008 (Title II)  
Chapter 19, Subchapters II and IV General Duties of Public Officials  
Chapter Adm, 12 Wisconsin Administrative Code  
Electronic Records Management – Standards and Requirement

Local Ref.: Policy #771 - Copyright Compliance  
Policy #347 - Exhibit Student Records Notice  
Policy #536.2 - Suspension and Dismissal  
High School Student Handbook  
J.C. McKenna Middle School Student Handbook  
Theodore Robinson Intermediate School Student Handbook  
Levi Leonard Elementary School Student Handbook  
Employee Handbook

Revised:

1<sup>st</sup> Reading: 2/8/17; 2<sup>nd</sup> Reading: 2/22/17; 3<sup>rd</sup> Reading: 3/8/17**Mandated Policy**                      ASSISTIVE TECHNOLOGY

The Evansville Community School District Board of Education is committed to provide assistive technology for students to receive equitable access to the general education curriculum and/or environment. The District recognizes that students with disabilities and other students with special needs may require assistive technology devices and/or services to help them benefit from their educational program and achieve related standards and goals.

The District shall provide students with disabilities with special education and related services, based on their individualized education programs (IEP), as required by law. A student's need for assistive technology shall be determined on a case-by-case basis. If the IEP team determines that a particular assistive technology device and/or service is needed in order for the student to benefit from his/her education program, it will be included in the student's IEP.

For purposes of this policy and its implementation, an "assistive technology device" means any item, piece of equipment or product system, whether acquired commercially off the shelf, modified or customized, that is used to increase, maintain or improve functional capabilities of students with disabilities. "Assistive technology service" means any service that directly assists a student with a disability in the selection, acquisition or use of an assistive technology device. The term includes:

1. Evaluation of needs of a student with a disability, including a functional evaluation of the student's customary environment.
2. Purchasing, leasing or otherwise providing for the acquisition of assistive technology devices by students with disabilities.
3. Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing assistive technology devices.
4. Coordinating and using other therapies, interventions or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs.
5. Training or technical assistance for a student with a disability or, if appropriate, that student's family.
6. Training or technical assistance for professionals, employers or others who provide services to, employ or are otherwise substantially involved in the major life functions of students with disabilities.

Those students having special needs but not requiring a formal IEP according to law (for example, migrant students, homeless students, students living with poverty and English Language Learners), will also be considered for assistive technology devices and/or services on a case-by-case basis. The District is committed to the concept of universal design for learning. This means that, to the greatest extent possible, the District shall recognize and accommodate all learners' individual differences.

Legal Ref.: Chapter 115, Subchapter V Wisconsin Statutes (Children With Disabilities)  
Individuals with Disabilities Education Act (as amended)  
Enhancing Education Through Technology Act of 2001 (Title II, Part D)  
Section 504 of the Rehabilitation Act of 1973  
Americans with Disabilities Act



Approved: May 11, 1987

375

Revised: May 13, 2002

1<sup>st</sup> Reading: 2/8/17; 2<sup>nd</sup> Reading: 2/22/17; 3<sup>rd</sup> Reading: 3/8/17

## **TO REMOVE AS WILL INCLUDE IN POLICY 723.3-EMERGENCY CLOSINGS**

### ACTIVITIES WHEN SCHOOL IS CANCELLED OR NOT IN SESSION

There will be no practices of any kind conducted on those school days when school has been closed due to inclement weather or other reasons. Competitions or performances will be conducted at the discretion of the district administrator or designee. The decision shall be announced as broadly as possible.

Any extension in the existing scope of co-curricular or extracurricular activities (i.e. longer seasons, holiday tournaments, etc.) shall be contingent on the prior approval of the school board.

Release of students from practices of activities during vacation periods or other times school is not in session will be made by common arrangement and mutual agreement between the concerned parent(s)/guardian(s) and the appropriate coach or other activity advisor or director. Unresolved problems in this regard may be appealed to the program director and/or building principal.

Revised: July 16, 2007  
Revised: October 9, 2013

723.3

Revised:

1<sup>st</sup> Reading: 2/8/17; 2<sup>nd</sup> Reading: 2/22/17; 3<sup>rd</sup> Reading: 3/8/17

## EMERGENCY CLOSINGS

The District Administrator shall have authority to close the district schools in the event of hazardous weather or other emergencies, which threaten the health or safety of students and personnel. This decision shall be based on the prevailing conditions across the district. Individual circumstances may vary. It is a parental decision to keep a child home should their circumstances lead them to a different conclusion.

When determining whether or not to close school due to hazardous weather, the District Administrator shall consult, as applicable, with the District bus Contractor, Buildings and Grounds director/Safety Coordination, other area districts, National Weather Service, law enforcement, county health and emergency management agencies. Upon reaching a decision to close the schools, the District Administrator will post the announcement on the District website, notify local television and radio stations who participate in announcing school closings, and families will be notified electronically. This information will be communicated annually to families.

There will be no practices of any kind conducted on those school days when school has been closed due to inclement weather or other reasons. Competitions or performances will be conducted at the discretion of the district administrator or designee. The decision shall be announced as broadly as possible.

Any extension in the existing scope of co-curricular or extracurricular activities (i.e. longer seasons, holiday tournaments, etc.) shall be contingent on the prior approval of the school board.

Release of students from practices of activities during vacation periods or other times school is not in session will be made by common arrangement and mutual agreement between the concerned parent(s)/guardian(s) and the appropriate coach or other activity advisor or director. Unresolved problems in this regard may be appealed to the program director and/or building principal.

The District Administrator shall develop other plans as necessary for the closing of the schools, late start, and early dismissal to provide for orderly procedures. It is the responsibility of each family to have a plan in place for their child(ren) should schools start late or end early.

Every effort will be made to have school cancellation/late start notification posted by 6:15 a.m. and early dismissal by 11:00 a.m.

The District shall, at a minimum make up all days/hours necessary to guarantee the receipt of state aids and/or necessary to meet the minimum annual school year requirements (days and hours) of the State of Wisconsin.

Legal Ref.: Sections 115.01(10) Wisconsin Statutes (Classifications)  
120.12(27) (School Board Duties)  
121.02(1)(f)(i) (School District Standards)  
PI 8.01(2)(f), Wisconsin Administrative Code

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

The regular meeting of the Board of Education of the Evansville Community School District was held Wednesday, February 22, 2017, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Mason Braunschweig. Roll call was taken. Members present: Braunschweig, Busse, Rasmussen, Hammann, Hennig, Spanton Nelson, and Oberdorf arrived at 6:44 pm.

**APPROVE AGENDA**

Motion by Ms. Spanton Nelson, seconded by Mr. Hennig, moved to approve the agenda with one change to item X. Future Agenda of March 8. Motion carried, 6-0 (voice vote).

**PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- Open Enrollment – February 6 – April 28, 2017
- Back To School Days – August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm

**INFORMATION & DISCUSSION**

District Administrator, Mr. Roth, presented the Architectural Firm Agreement.

Mr. Wolfert, Bray Architects, shared the Construction Managers Request For Proposal process, timeline, and delivery method. Discussion.

Mr. Roth presented the School Perceptions Contract. Discussion.

Business Manager, Mr. Swanson, presented the 2017-2018 4K Site Agreements. Discussion.

Principals' Ms. Dobbs and Ms. Dorn, presented an update on the Achievement Gap Reduction (AGR). Discussion.

**BUDGET FINANCE**

Mr. Swanson gave an update on the 2017-2018 preliminary budget. Discussion. Consensus to hold a special meeting to discuss budget reductions/strategies on Monday, February 27 at 7:00 pm.

Ms. Hammann gave an update on the Evansville Education Foundation.

Ms. Hammann gave an update on the Certified Staff Compensation Committee. Discussion.

Ms. Hammann gave an update on the Administrators Compensation Committee.

Mr. Swanson gave an update on the Insurance Committee work.

Budget Finance agenda for March 22, 2017, meeting discussed.

### **BUSINESS (Action Items)**

Motion by Mr. Hennig, seconded by Mr. Busse, moved to approve the hiring of Jason Knott, High School Track Coach, for a stipend of \$3,214 and Greg Vossekuil, High School Assistant Track Coach, for a stipend of \$2,211. Discussion. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the Architectural Firm Agreement with Bray Architects, as presented. Motion carried, 6-0 (roll call vote).

Motion by Mr. Busse, seconded by Mr. Hennig, moved to approve the School Perception Contract as presented. Motion carried, 6-0 (voice vote).

Motion by Mr. Busse, seconded by Ms. Hammann, moved to approve the 2017-2018 4K Site Agreements with Kids Korner, Magic Moments, Pathway Preschool, and Wee Ones, as presented. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Mr. Busse, moved to approve the naming of the varsity soccer field to Ron Buttchen Soccer Field. Discussion. Motion carried, 6-0 (voice vote).

Motion by Ms. Spanton Nelson, seconded by Mr. Hennig, moved to approve the Employee Handbook suggested proposed changes of: #1, Part 1, All Staff, Pg. 26, Section 5, 5.01, Payroll Cycle, Pay Periods; #3, Part 1, All Staff, Pg. 30, Section 9, 9.01-9.03, Jury Duty; and #4, Clerical Items, as presented. Motion carried, 6-0 (voice vote).

Motion by Mr. Rasmussen, seconded by Ms. Spanton Nelson, moved to not approve the Employee Handbook suggested proposed change of: #2, Part 1, All Staff, Pg. 26, Section 5, 5.01, Payroll Cycle Pay Periods, as presented. Discussion. Motion carried, 7-0 (voice vote).

### **CONSENT (Action Items)**

Motion by Ms. Spanton Nelson, seconded by Mr. Rasmussen, moved to approve policies: #352-School Sponsored Excursions, #352.1-Overnight Excursion Regulations, #352.1 Form-Overnight Excursion-Parent/Guardian Permission, #352.2 (#352.3)-Planning and Supervision of School Trips; and the February 8, 2017, regular meeting minutes as presented. Motion carried, 7-0 (roll call vote).

### **POLICIES**

Ms. Hammann presented for a second reading, policies: #363-Access to Educational Technology; #363.2/554-Acceptable Use and Internet Safety Policy for Students, Staff and Guests; #363.3-Assistive Technology (Technology Concerns for Students With Special Needs); #375-Activities When School is Cancelled or Not In Session; and #723.3-Emergency Closings.

### **BOARD DEVELOPMENT**

Mr. Braunschweig shared the upcoming meeting dates of the Continuous System Improvement (CSI) Plan for: Climate and Culture; Communication and Community Engagement; Facilities, Operations and Transportation; Staff and Student Teaching and Learning; and Technology.

Board Development agenda for March 22, 2017, discussed.

**FUTURE AGENDA**

March 8, 2017, meeting agenda discussed.

**BREAK**

A five-minute break was taken.

**EXECUTIVE SESSION**

Motion by Mr. Rasmussen, seconded by Mr. Hennig, moved to move into executive session, under Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; namely to discuss the District Administrator Evaluation and Support Staff. Motion carried, 7-0 (roll call vote).

**ADJOURN**

Meeting adjourned from executive session at 7:28 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 3/8/17  
Mason Braunschweig, President

Unapproved Minutes

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

The special meeting of the Board of Education of the Evansville Community School District was held Monday, February 27, 2017, at 7:00 pm in the Theodore Robinson Intermediate School LMC.

The meeting was called to order by President Mason Braunschweig. Roll call was taken. Members present: Braunschweig, Busse, Rasmussen, Hammann, Hennig, and Spanton Nelson. Absent: Oberdorf.

**BUDGET DISCUSSION**

Business Manager, Mr. Swanson, presented a packet of information: memo addressing the 2017-2018 budget; history of revenue limit per member; Rock Valley North statistics; and suggested budget deficit solutions. Discussion.

**EXECUTIVE SESSION**

Motion by Mr. Hennig, seconded by Mr. Busse, moved to move into executive session, under Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (teachers); and (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (teachers). Motion carried, 6-0 (roll call vote).

**RECONVENED IN OPEN SESSION**

Meeting reconvened in open session at 8:13 pm.

**ACTION ITEM**

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve a retirement incentive in the HRA amount of \$13,754 for certified teachers who are age 55 by December 1, 2017, provided they sign the agreement required by the School Board. Motion carried, 6-0 (voice vote).

Discussion of suggested budget deficit solutions: freeze health insurance contributions; eliminate Atlas Curriculum Map; and eliminate Gateway Distance Learning Contract.

**ADJOURN**

Motion by Mr. Busse, seconded by Ms. Hammann, moved to adjourn the meeting. Motion carried, 6-0 (voice vote). Meeting adjourned at 8:16 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 3/8/17  
Mason Braunschweig, President

CHECK DATE	CHECK NUMBER	CHE TYP	VENDOR	AMOUNT
02/02/2017	81139	R	DEAN HEALTH PLANS	188,316.85
02/02/2017	81141	R	DELTA DENTAL OF WISC	25,166.48
02/02/2017	81142	R	DELTAVISION	693.57
02/02/2017	81123	R	FREDRICKS, MATT	60.00
02/02/2017	81124	R	INSIGHT FS	601.00
02/02/2017	81143	R	MADISON NATIONAL LIF	5,228.41
02/02/2017	161700454	A	MARLIN, ALISON	100.00
02/02/2017	81125	R	RINGQUIST, WAYNE	48.00
02/02/2017	81144	R	SUN LIFE FINANCIAL	3,664.85
02/02/2017	81126	R	SUN PRAIRIE HIGH SCH	63.00
02/08/2017	81145	R	DAVE'S ACE HARDWARE	102.65
02/08/2017	81146	R	AMERICAN AWARDS & PR	105.80
02/08/2017	81147	R	ARENDR, RONALD	190.00
02/08/2017	161700455	A	BADGER SPORTING GOOD	605.64
02/08/2017	161700456	A	BADGER WATER LLC	101.45
02/08/2017	81148	R	BEAN, WENDALL	190.00
02/08/2017	161700457	A	BOARDMAN & CLARK LLP	456.00
02/08/2017	81149	R	BRIGHTSTAR CARE	400.00
02/08/2017	81150	R	BRODHEAD HIGH SCHOOL	114.00
02/08/2017	81151	R	BRODHEAD SCHOOL DIST	454.92
02/08/2017	81152	R	CENGAGE LEARNING	808.50
02/08/2017	81153	R	DAVIS, RODNEY	85.00
02/08/2017	81154	R	DIEDRICH, KEVIN	48.00
02/08/2017	81155	R	DPI BUSINESS OFFICE	12,960.00
02/08/2017	81156	R	E & D WATER WORKS IN	27.50
02/08/2017	81157	R	ELLINGSON, MYRON	60.00
02/08/2017	81158	R	EQUAL RIGHTS DIVISIO	7.50
02/08/2017	81159	R	EVANSVILLE BLOOMS	24.70
02/08/2017	161700458	A	FENRICK, CRAIG	60.00
02/08/2017	81161	R	FOLLETT SCHOOL SOLUT	4,666.68
02/08/2017	161700459	A	GARVILLE, STEVE	60.00
02/08/2017	81163	R	GEYER INSTRUCTIONAL	247.34
02/08/2017	81164	R	GOOD GRIEF PRINTING	294.00
02/08/2017	161700460	A	GREATER DANE COUNTY	56.00
02/08/2017	81165	R	HAEGELE, BENJAMIN	5,000.00
02/08/2017	81166	R	HANSEN, WAYNE	48.00
02/08/2017	161700461	A	HRYCAY, STEVEN	48.00
02/08/2017	161700462	A	INTERSTATE BOOKS 4 S	1,981.22
02/08/2017	81167	R	JOST, PATRICK	48.00
02/08/2017	81168	R	JUNIOR LIBRARY GUILD	249.00
02/08/2017	81169	R	KADERLY, JACOB	110.00
02/08/2017	81170	R	KLOPFENSTEIN, JEFFRE	50.00
02/08/2017	81171	R	LLOYD, MICHAEL	48.00
02/08/2017	81172	R	LOWERY, JASON	110.00
02/08/2017	161700463	A	MACK, TAYLOR	6.09
02/08/2017	161700464	A	MAINSTAGE THEATRICAL	1,005.00
02/08/2017	161700465	A	MCDANIEL, KATIE	31.18
02/08/2017	81173	R	MENARDS	386.28
02/08/2017	161700466	A	NASCO	841.78
02/08/2017	161700467	A	NICHOLSON, CHRIS	50.00
02/08/2017	81174	R	O'LEARY, RUSSELL	110.00
02/08/2017	81175	R	OCCUPATIONAL HEALTH	174.00
02/08/2017	81176	R	OFFICE DEPOT	69.72
02/08/2017	161700468	A	OFFICE PRO	245.58
02/08/2017	161700469	A	PAPENDIECK, SANDRA	13.99
02/08/2017	81177	R	POWERS, RICK	48.00

CHECK DATE	CHECK NUMBER	CHE TYP	VENDOR	AMOUNT
02/08/2017	81178	R	PURKO, ALISSA	60.00
02/08/2017	81179	R	REUKAUF, ERIC	190.00
02/08/2017	161700470	A	RIEL, TONY	33.35
02/08/2017	81180	R	RINGHAND BROTHERS IN	67,119.33
02/08/2017	81181	R	SAVE THE RAINFOREST	16,000.00
02/08/2017	81182	R	SCANTRON CORPORATION	216.92
02/08/2017	81183	R	SCHWEDER, WILLIAM	50.00
02/08/2017	161700471	A	SEILS, ANDY	50.00
02/08/2017	81184	R	SEROOGY'S CHOCOLATES	4,932.00
02/08/2017	81185	R	SIMENSON, DANIEL	48.00
02/08/2017	161700472	A	SOLDNER, LEROY	48.00
02/08/2017	81186	R	STUART, ERIKA	19.99
02/08/2017	81187	R	TAUTGES, THOMAS	60.00
02/08/2017	81188	R	THE OMNI GROUP	85.50
02/08/2017	161700473	A	THORNTON, RON	48.00
02/08/2017	81189	R	UPS	3.66
02/08/2017	81190	R	VANCE, MARK	48.00
02/08/2017	161700474	A	WE ENERGIES	31,277.12
02/08/2017	81191	R	WELSH, SARAH	112.77
02/08/2017	161700475	A	WISCONSIN FUTURE PRO	50.00
02/08/2017	81192	R	YOSS, DAVID	50.00
02/08/2017	81193	R	YOUNG, TOM	60.00
02/13/2017	81194	R	FIDUCIARY TRUST INTE	1,274.00
02/13/2017	81195	R	METLIFE	75.00
02/13/2017	81196	R	MG TRUST COMPANY	750.00
02/16/2017	81197	R	ALBRECHTSON, JACK	60.00
02/16/2017	81198	R	BIER, THOMAS	50.00
02/16/2017	81199	R	BRASHI, DON	60.00
02/16/2017	81200	R	DELAVAN-DARIEN HIGH	72.00
02/16/2017	81201	R	DIEDRICH, KEVIN	48.00
02/16/2017	81202	R	DUPUIS, WILLIAM	48.00
02/16/2017	81203	R	FENTON JR, THOMAS	48.00
02/16/2017	81204	R	HOLMQUIST, KENT	60.00
02/16/2017	161700476	A	HRYCAY, STEVEN	48.00
02/16/2017	81205	R	KRONING, SHELDON	48.00
02/16/2017	81206	R	MANNING, RANDY	60.00
02/16/2017	161700477	A	MARLIN, ALISON	100.00
02/16/2017	161700478	A	MILLS, CAROLYN	100.00
02/16/2017	81207	R	RAPP, BOB	60.00
02/16/2017	81208	R	SCHMOLDT, ERIC	60.00
02/16/2017	81209	R	SCHWEDER, WILLIAM	48.00
02/16/2017	161700479	A	SEILS, ANDY	50.00
02/16/2017	161700480	A	THEOBALD, TIM	60.00
02/16/2017	81210	R	WIELAND, KIRK	60.00
02/16/2017	81211	R	YOSS, DAVID	148.00
02/20/2017	81212	R	ALL 'N ONE	276.58
02/20/2017	81213	R	AT & T	286.82
02/20/2017	81214	R	ATLAS, FREDERICK	48.00
02/20/2017	161700481	A	BADGER SPORTING GOOD	3,655.34
02/20/2017	161700482	A	BLU'S FROYO SHOPPE	110.00
02/20/2017	81215	R	BLUE DEVIL BOWL	225.00
02/20/2017	81216	R	BRIGHTSTAR CARE	1,325.00
02/20/2017	81217	R	BURTON & BURTON	100.89
02/20/2017	81218	R	CHARTER COMMUNICATIO	1,887.82
02/20/2017	161700483	A	CZERWONKA, MIKE	14.44
02/20/2017	161700484	A	DEMCO	2,767.00



CHECK DATE	CHECK NUMBER	CHE TYP	VENDOR	AMOUNT
02/20/2017	161700485	A	DOBBS, JOANIE	279.11
02/20/2017	161700486	A	DOYLE-MEIDINGER, TER	149.37
02/20/2017	81219	R	EVANSVILLE REVIEW	136.50
02/20/2017	161700487	A	EVERSON, SCOTT	195.86
02/20/2017	161700488	A	FENRICK, CRAIG	60.00
02/20/2017	81220	R	FENTON JR, THOMAS	48.00
02/20/2017	161700489	A	FERRELL, LESLIE	154.00
02/20/2017	81221	R	FOLLETT SCHOOL SOLUT	513.08
02/20/2017	161700490	A	GARD, LINDA	239.68
02/20/2017	81222	R	GATES, TONY	48.00
02/20/2017	81223	R	GROVER, ALYSSA	107.20
02/20/2017	161700491	A	HAGEN, CHRISTOPHER	120.00
02/20/2017	81224	R	JEDI VIRTUAL SCHOOL	26,521.00
02/20/2017	81225	R	JOST, PATRICK	60.00
02/20/2017	161700492	A	KNOTT, JASON	38.38
02/20/2017	81226	R	KRONING, SHELDON	96.00
02/20/2017	161700494	A	LANDMARK SERVICES CO	6,822.08
02/20/2017	81227	R	MARSHALL HIGH SCHOOL	64.00
02/20/2017	81228	R	MENARDS	262.17
02/20/2017	81229	R	MEYERS, JOHN	108.00
02/20/2017	161700495	A	NASCO	39.42
02/20/2017	81230	R	NIMZ, SCOTT	48.00
02/20/2017	161700496	A	NOVAK, MARK	120.00
02/20/2017	81231	R	OFFICE DEPOT	371.40
02/20/2017	161700497	A	OFFICE PRO	186.26
02/20/2017	81232	R	OLSEN, JELAINE LISA	1,715.00
02/20/2017	81233	R	PIGGLY WIGGLY	6.08
02/20/2017	81234	R	RHYME BUSINESS PRODU	3,076.71
02/20/2017	81235	R	SIMENSON, DANIEL	48.00
02/20/2017	81236	R	SMITH, DAVID	48.00
02/20/2017	81237	R	TAHER	33,701.21
02/20/2017	81238	R	THE OMNI GROUP	168.00
02/20/2017	81239	R	TEACHERS ON CALL	22,000.85
02/20/2017	81240	R	VANCE, MARK	60.00
02/20/2017	81241	R	VOLKER, FRED	48.00
02/20/2017	81242	R	WELDERS SUPPLY COMPA	288.91
02/20/2017	81243	R	WEST, DANIEL	60.00
02/20/2017	81244	R	WHITEWATER HIGH SCHO	345.00
02/20/2017	81245	R	WSST	396.00
02/23/2017	81247	R	BLUE DEVIL BOWL	125.00
02/24/2017	81248	R	FIDUCIARY TRUST INTE	1,274.00
02/24/2017	81249	R	METLIFE	75.00
02/24/2017	81250	R	MG TRUST COMPANY	750.00
02/27/2017	81251	R	AMERICAN AWARDS & PR	113.40
02/27/2017	81252	R	AWSA-WFEA	185.00
02/27/2017	161700498	A	BADGER SPORTING GOOD	279.00
02/27/2017	81253	R	BATTERIES PLUS	76.02
02/27/2017	81254	R	BJ ELECTRIC SUPPLY I	145.06
02/27/2017	161700499	A	BLU'S FROYO SHOPPE	95.00
02/27/2017	81255	R	BRIGHTSTAR CARE	687.50
02/27/2017	81256	R	BROAD REACH BOOKS	230.26
02/27/2017	81257	R	COMMUNICATIONS ENGIN	2,400.00
02/27/2017	161700500	A	CITY GLASS COMPANY	88.00
02/27/2017	81258	R	DECKER EQUIPMENT	1,563.71
02/27/2017	161700501	A	DOBBS, JOANIE	59.93
02/27/2017	81259	R	EVANSVILLE HIGH SCHO	45.00

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DATE	NUMBER	TYP	VENDOR	AMOUNT
02/27/2017	81260	R	EMPLOYEE BENEFITS CO	236.25
02/27/2017	81261	R	ENERGY PERFORMANCE L	15,630.77
02/27/2017	161700502	A	FANTA STROIK, KELLY	35.97
02/27/2017	161700503	A	FENRICK, CRAIG	82.80
02/27/2017	81262	R	FLESCH, JARED	60.00
02/27/2017	81263	R	FLORES, VICENTE	10.00
02/27/2017	81265	R	FOLLETT SCHOOL SOLUT	963.95
02/27/2017	81266	R	FREE SPIRIT PUBLISHI	87.93
02/27/2017	161700504	A	FRITZ, DEBRA	99.51
02/27/2017	81267	R	GARVOILLE, LARRY	82.80
02/27/2017	81268	R	GRAINGER PARTS	183.06
02/27/2017	161700505	A	GROVESTEN, RONALD	127.00
02/27/2017	81269	R	GYMFINITY	768.00
02/27/2017	161700506	A	HAGEN, CHRISTOPHER	65.00
02/27/2017	161700507	A	HANSON, MARK	223.70
02/27/2017	161700508	A	HELLENBRAND INC	407.74
02/27/2017	161700509	A	HONEYWELL INC.	2,123.30
02/27/2017	161700510	A	JANESVILLE SCHOOL DI	5,624.30
02/27/2017	161700511	A	JOHNSON, MINDY	91.48
02/27/2017	81270	R	JOHNSTONE SUPPLY	527.34
02/27/2017	81271	R	JUNIOR LIBRARY GUILD	1,858.00
02/27/2017	161700512	A	KATZENBERGER, JANESS	59.39
02/27/2017	81272	R	KLOPFENSTEIN, JEFFRE	50.00
02/27/2017	81273	R	KNUDSON, GREGG	20.00
02/27/2017	161700513	A	KRUPKE, STEVEN	249.88
02/27/2017	81274	R	LOOKOUT BOOKS	563.68
02/27/2017	161700514	A	MCDANIEL, KATIE	13.75
02/27/2017	81275	R	MENARDS	387.07
02/27/2017	161700515	A	MOSHER, KELLY	49.65
02/27/2017	161700516	A	NORTH AMERICAN MECHA	2,842.50
02/27/2017	161700518	A	NASCO	1,954.38
02/27/2017	81276	R	NOODLETOOLS, INC.	264.00
02/27/2017	161700519	A	NOVAK, MARK	65.00
02/27/2017	81277	R	OFFICE DEPOT	340.47
02/27/2017	161700520	A	OFFICE PRO	390.20
02/27/2017	161700521	A	OVERTURE CENTER FOR	300.00
02/27/2017	81278	R	PAPE, PHIL	10.00
02/27/2017	81279	R	PERSONS, JENNIFER	87.96
02/27/2017	81280	R	PIGGLY WIGGLY	198.33
02/27/2017	161700522	A	PROFESSIONAL PEST CO	195.00
02/27/2017	161700523	A	PROQUEST LLC	1,307.00
02/27/2017	81281	R	RBS ACTIVEWEAR	492.00
02/27/2017	161700524	A	RHYME BUSINESS PRODU	4,171.49
02/27/2017	161700525	A	RSCHOOL TODAY	3,007.50
02/27/2017	81282	R	SCHAEFER, DEREK	82.80
02/27/2017	81283	R	SEROOGY'S CHOCOLATES	1,116.00
02/27/2017	81284	R	SEW MANY THREADS, LL	742.00
02/27/2017	81285	R	SIMON, BERNY	5.00
02/27/2017	81286	R	SPORT DECALS	160.18
02/27/2017	161700526	A	SUPER HOLIDAY TOURS	30,606.00
02/27/2017	81287	R	TEACHER'S DISCOVERY	80.07
02/27/2017	161700527	A	TECHNOLOGY RESOURCE	913.00
02/27/2017	81288	R	TEACHERS ON CALL	21,460.90
02/27/2017	81289	R	TRACKWRESTLING	100.00
02/27/2017	161700528	A	TYSON, MARCELA	12.15
02/27/2017	81290	R	UNITED STATES POSTAL	102.00

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DATE	NUMBER	TYP	VENDOR	AMOUNT
02/27/2017	81291	R	VERONA YOUTH WRESTLI	300.00
02/27/2017	81292	R	WALASEK, JANET	5.00
02/27/2017	81293	R	WASBO INC	330.00
02/27/2017	81294	R	WELDERS SUPPLY COMPA	337.82
02/27/2017	81295	R	WINGER, BLAKE	20.00
02/27/2017	81296	R	WRESTLING WALL CHART	60.00
02/27/2017	161700529	A	WISCONSIN SCHOOL MUS	1,528.75
02/27/2017	81297	R	YANKEE CANDLE FUNDRA	682.20
02/27/2017	161700530	A	YOERGER, RUTH ANN	82.00
02/28/2017	81299	R	DEAN HEALTH PLANS	187,920.48
02/28/2017	81301	R	DELTA DENTAL OF WISC	27,900.94
02/28/2017	81302	R	DELTAVISION	809.94
02/28/2017	81303	R	MADISON NATIONAL LIF	5,295.61
02/28/2017	81305	R	SUN LIFE FINANCIAL	3,055.67
01/31/2017	81082	V	INSECT LORE	-601.00
02/07/2017	80949	V	MUSIC IN MOTION	-261.95
02/28/2017	16170013	M	EVANSVILLE WATER & L	37,202.44
02/28/2017	161700491	V	HAGEN, CHRISTOPHER	-120.00
02/28/2017	16170014	M	U.S. CELLULAR	111.21
			Totals for checks	864,676.72

**EVANSVILLE COMMUNITY SCHOOL DISTRICT**

**Board of Education Regular Meeting Agenda**

**Wednesday, March 22, 2017**

**6:00 pm**

**District Board and Training Center**

**340 Fair Street (Door 36)**

- I. Roll Call: Mason Braunschweig      Melissa Hammann      Sandra Spanton Nelson  
                 Eric Busse                              Jane Oberdorf  
                 John Rasmussen                              Keith Hennig
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
- Open Enrollment – February 6 – April 28, 2017
  - Back To School Days – August 8, 3:00-7:00 pm and August 16, 10:00-2:00 pm
- IV. Information & Discussion:
- A. 2018 Potential Referendum Update.
  - B. Pupil Nondiscrimination Self-Evaluation Report.
- V. Budget Finance – Chair, Hammann:
- A. Discussion Items:
    - 1. 2017-2018 Preliminary Budget.
    - 2. Evansville Education Foundation Update.
    - 3. Administrators Compensation Committee Update.
    - 4. Insurance Committee Update.
  - B. Develop Budget Finance Agenda Items for April 26, 2017, Meeting.
- VI. Business (Action Items):
- A. Approval of Staff Changes:
- VII. Consent (Action Items):
- A. Approval of March 8, 2017, Regular Meeting Minutes.
- VIII. Policies – Chair, Hammann:
- A. First Reading: Staffing Hard to Fill Positions.
  - B. Second Reading:
    - 1. #341.31-Human Growth and Development.
    - 2. #350-Extended Instructional Programs.
    - 3. #440-Student Rights and Responsibilities.
    - 4. #453-School Health Services.
    - 5. #453.1-Emergency Nursing Services.
    - 6. #453.2-Student Immunizations.
    - 7. #453.3-Communicable Diseases.
- IX. Board Development – Chair, Braunschweig:
- A. Discuss Summer Board Meeting Dates.
  - B. 2016-2017 Continuous System Improvement (CSI) Plan.
  - C. Develop Board Development Agenda for April 26, 2017, Meeting.
- X. Future Agenda's – April 12, 2017, Regular Board Meeting Agenda.
- XI. Interview Construction Managers –
- A. J.P. Cullen.
  - B. J.H. Findorff.
- XII. Discuss Construction Managers Interviews.
- XIII. Adjourn.

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
EVANSVILLE, WISCONSIN  
Bray Project No. 3318



Bray Associates Architects, Inc.  
Milwaukee & Sheboygan, Wisconsin

March 8 and 22, 2017

## POTENTIAL CONSTRUCTION MANAGER INTERVIEW QUESTIONS

1. Given that construction will be commencing well over a year from now how do you ensure your cost estimates account for fluctuations in market conditions that may occur?
2. Please talk about a project that did not go as well as you had hoped. This could be a schedule missed, a budget struggle or any other type of challenge you experienced. Explain how you resolved the challenge to the satisfaction of the client.
3. Please explain a differentiating characteristic, skill or unique area of expertise that sets you apart from the other to construction managers being considered this evening.
4. What are the two most important things you can support the citizen's committee, the school district and/or the administration with during the committee facilities assessment / master planning process?
5. What are the two most important things you can support the school district, the administration, and the community with during the referendum support phase?
6. Please describe the one K-12 educational project in your portfolio that is most similar to ours. What worked best about that process/project? What would you do differently?
7. Given what you know about the Evansville Community School District what do you envision as the greatest opportunity for success? What is the biggest hurdle we face?

R:\1- Current Projects\3318 - Evansville Community School District\6 Bidding & Negotiation\Construction Manager Selection\Interview\EvansvilleCSD\_CM\_PotentialInterviewQuestions\_03-08 & 22-17.doc

